

BURRTON UNIFIED SCHOOL DISTRICT NO. 369

Burrton, Kansas

July Board Meeting
July 8, 2024
USD 369 Meeting Room

The July meeting of the board of education was called to order by Angela Penner, named as temporary chairperson, at 7:00 pm on Monday, July 8, 2024 in the USD 369 Library with the following present: Angela Penner, William Klein, Karl Matlack, Nicole Kirk, Kara Schwindt - Superintendent, & Sara Durner - Board Clerk

Board members absent were: Anthony Schmitt; Emily VinZant; Craig Lang

Visitors were Madison Kirk; Brenda Horine; Rachael Robinson

Karl Matlack moved that the agenda be approved as presented with the addition of 9G. Board Resignation. William Klein seconded the motion, which carried 4-0.

William Klein nominated Angela Penner as board president for the 2024-2025 fiscal year. Karl Matlack seconded the motion, which carried 4-0. Angela Penner accepted the position as president.

Karl Matlack nominated William Klein as board vice president for the 2024-2025 fiscal year. Angela Penner seconded the motion, which carried 4-0. William Klein accepted the position of vice president.

William Klein moved that the consent agenda be approved as follows: pledged securities report. Nicole Kirk seconded the motion, which carried 4-0.

William Klein moved that the following appointments be approved:

- Truancy Reporting Officer, Expulsion Hearing Officer, Food Service Hearing Official, District Hearing Official, Federal Program Compliance Officer, Coordinator for Homeless Children, 504 Coordinator, Title IX Coordinator

Kara Schwindt

- Truancy Reporting Officer, Activity Fund Authorization, Deputy Clerk

David Tyler Dandel

- Board Clerk, Health Insurance Representative, KPERS Representative, Food Service Authorized Representative, Custodian of Records, Federal Fiscal Compliance Officer

Sara Durner

- Board Treasurer, Freedom of Information Officer, Food Service Determining Official

Leslie Campbell

- Truancy Reporting Officer

Heather Matlack

- Food Service Determining Official

Raenita Unruh

- Title IX Investigator
KASB
- Title IX Decision Maker Official
- Ark Valley Special Education Cooperative Alternate
Angela Penner

Karl Matlack seconded the motion, which carried 4-0.

Karl Matlack moved that the board approve to adopt a 1,116 hour calendar for the 2024-2025 school year. William Klein seconded the motion, which carried 4-0.

William Klein moved that the board approve the destruction of accounting records for the fiscal year 2018-2019. Student records including Driver's Education and permanent records and will not be destroyed. Nicole Kirk seconded the motion, which carried 4-0.

William Klein resolved that the regular meeting of the Board of USD No. 369 for the 2024-2025 fiscal year be held on the dates listed below:

July 8, 2024
 August 12, 2024
 September 9, 2024
 October 14, 2024
 November 11, 2024
 December 9, 2024
 January 13, 2025
 February 10, 2025
 March 10, 2025
 April 14, 2025
 May 12, 2025
 June 9, 2025
 June 25, 2025

and that the regular meeting time will be 7:00 p.m. and the place will be in the USD 369 Meeting Room. The board reserves the right to adjourn any regular meeting to another time and place. Karl Matlack seconded the motion, which carried 4-0.

Karl Matlack moved that the board approve the State Bank of Burrton and Kansas Municipal Investment Pool as our official depositories for 2024-2025. William Klein seconded the motion, which carried 4-0.

William Klein moved to approve the signatories as presented. Karl Matlack seconded the motion, which carried 4-0.

William Klein moved that the depository secure all funds. Nicole Kirk seconded the motion, which carried 4-0.

Karl Matlack moved that the board approve the appointment of Nicole Kirk to serve as a contact person for KASB governmental Relations Network for 2024-2025. Angela Penner seconded the motion, which carried 4-0.

William Klein moved that the board approve the appointment of Maranda Matlack to serve on the Recreation Commission until June 30, 2028. Karl Matlack seconded the motion, which carried 4-0.

Angela Penner moved that the board approve for USD 369 to participate in Title Services and SRSA (formerly known as REAP) programs for 2024-2025. William Klein seconded the motion, which carried 4-0.

Nicole Kirk moved that the board approve the following resolution waiving generally accepted principals for 2024-2025.

“WHEREAS, the Unified School District No. 369, Burrton, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2025 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 369, and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2025.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 369, Burrton, Kansas, in regular meeting duly assembled this 8th day of July 2024, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2025.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of the Unified School District No. 369 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.”

William Klein seconded the motion, which carried 4-0.

Karl Matlack moved that the board approve the mileage reimbursement at \$.67 p/mile for 2024-2025. William Klein seconded the motion, which carried 4-0.

William Klein moved that the board approve the Harvey County Independent also known as the Harvey County Now as USD 369’s official newspaper for 2024-2025. Angela Penner seconded the motion, which carried 4-0.

William Klein moved that the board approve the following resolution for 2024-2025.

“That the clerk be authorized to pay certain bills which are due at a date that either a discount for payment by a certain date can be taken advantage of or a penalty assessed by a certain date can be avoided when such dates are prior to a meeting of the Board, and that bills paid in this manner will be listed and presented to the Board for approval at the next regularly scheduled meeting.”

Karl Matlack seconded the motion, which carried 4-0.

William Klein moved that the board approve to authorize the limits of the petty cash funds to be \$500 in the district office as authorized by K.S.A. 72-8208 for 2024-2025. Angela Penner seconded the motion, which carried 4-0.

William Klein moved that the board approve the substitute teacher pay at \$120.00/day for over ½ a day and \$60/day for ½ day or less; after ten consecutive days in the same position, the rate will increase to 1/162 of the base salary, retroactive to the beginning of the consecutive service for 2024-2025. Nicole Kirk seconded the motion, which carried 4-0.

William Klein moved to approve Calvin D. Rider - Attorney at Law - Fleeson, Gooing, Coulson & Kitch, L.L.C. as legal counsel for the 2024, 2025 school year for matters needing an attorney that KASB cannot provide. Angela Penner seconded the motion, which carried 4-0.

Angela Penner moved to go into executive session to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA to include Kara Schwindt and will return to open session in the USD 369 Meeting room at 7:47 pm. William Klein seconded the motion, which carried 4-0.

Angela Penner moved to discuss the latest professional agreement for changes to the professional agreement pursuant to the exception for employer-employee negotiations under KOMA to include Kara Schwindt and Sara Durner and will return to open session in the USD 369 Meeting room at 7:57 pm. William Klein seconded the motion, which carried 4-0.

The Board discussed the following

- A. Fees
- B. Transportation
- C. Revenue Neutral Rate
- D. State Assessment Data

William Klein moved to approve the bills for payment as presented. Karl Matlack seconded the motion, which carried 4-0.

Karl Matlack moved to approve the fees as presented with the only increase being to food service pricing. William Klein seconded the motion, which carried 4-0.

William Klein moved to approve the intent to exceed Revenue Neutral for 2024-2025. Nicole Kirk seconded the motion, which carried 4-0.

William Klein moved to approve the review of state assessment data as required. Nicole Kirk seconded the motion, which carried 4-0.

William Klein moved to approve the 2024-2025 professional agreement as presented. Karl Matlack seconded the motion, which carried 4-0.

William Klein moved to approve an increase of 4% to classified employees. Nicole Kirk seconded the motion, which carried 4-0.

Karl Matlack moved to approve the resignation of Craig Lang from the USD 369 Board of Education. William Klein seconded the motion, which carried 4-0.

Other business discussed was: Post open Board seat. Interviews at August Meeting. Board will take a small tour. Nicole also asked for an update on hiring.

The meeting adjourned at 8:31 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sara Durner". The signature is written in a cursive style with a large initial 'S'.

Sara Durner
Board Clerk